

**MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING**  
**Held at the LAQ Office, QSAC**  
**On Tuesday 9<sup>th</sup> February 2021**

## 1. OPENING

In opening the meeting at 6.15pm, the President welcomed everyone in attendance.

## ATTENDANCE

### Board of Directors

Donna Smith	President	Paul Langton	Vice President
Gary Morrisby	Finance Director	Brad Jones	General Director
Tony Frampton	General Director	Val Hooper	General Director
Clint Harvey	General Director		

### Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
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## 2. APOLOGIES

Nil

## 3. MINUTES OF PREVIOUS MEETING

*Moved by B Jones - seconded by P Langton - all in favour*

*That the minutes of the Board of Directors meeting held on 15<sup>th</sup> December be accepted as a true record.*

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 5. CORRESPONDENCE (pre-circulated)

Settlement has been reached for athlete injured during Javelin training at a Centre.

## 6. ITEMS FOR RATIFICATION

### 6.1 January 2021 Accounts

To 31<sup>st</sup> January 2021. The Profit and Loss report, Balance Sheet, Trade Debtors totalling \$4,265.27 and Payments Listing totalling \$272,292.77 for December and \$109,761.75 for January were presented.

*Moved by G Morrisby - seconded by V Hooper - all in favour*

*That the Financial Report for January be accepted.*

### ITEMS FOR RESOLUTION / DISCUSSION

### 6.2 Regional Championships Reports

Central Coast - weekend was well organised and lots of great presentations to volunteers and athletes. Program ran well and any issues were corrected quickly. West Bundaberg was successful in a grant for a photo finish camera and hurdles, so this will be a great benefit to LAQ for the Spring Carnival.

Downs & South West - very low competitor numbers and severe lack of officials. This caused some delays in the program.

Met North - there were small delays waiting for march past, timekeepers and place judges. Apart from this, the competition was well run. Questioned whether the competition needs to start on Friday night or whether it can be held on Saturday and Sunday only?

Sun Coast - competition ran well, no major hiccups.

South Coast - competition was well run, arena looked excellent. All Centres got in to help to ensure the program runs well.

Met West and South East are being held this weekend.

### 6.3 2021 ALAC's

Board discussed at length the viability of the 2021 ALAC's in Melbourne in April. It was unanimously agreed that LAA should cancel the 2021 ALAC's due to the uncertainty around COVID breakouts and our duty of care to the athletes and team managers. Regardless of their decision, the Board agreed that LAQ will not send a team to the competition. LAQ will announce an honorary team based on results from the State Championships.

### 6.4 Centre Support Discussion (Dealing with Struggling Centres)

Board discussed possible process for Centres struggling with the running of their Centre and infighting within their committees.

Board agreed that if we identify a Centre is struggling, the CEO will reach out to the Centre for further information. The Centre will then be sent correspondence to say that due to the issues surrounding the Centre, either the CEO and one or two Board members will attend and control their next Centre committee meeting to eliminate potential hostility between Committee members.

Board also agreed that we need to ensure the LAQ Office is receiving all Centre committee minutes, treasurer reports, AGM minutes and audit reports. Membership Services Officer must ensure all Centres are up to date.

## COMMITTEE REPORTS

### 6.5 Competition Committee

Meeting was held on 8<sup>th</sup> February. Minutes will be presented to the March Board meeting.

### 6.6 Officials Committee

No meeting was held.

## CEO REPORT

### 6.7 CEO Report

CEO presented a written report.

LAA - Kate Palmer has been appointed joint CEO of LAA and AA. Still no word on the vacant director positions. There's an ALAC's Zoom meeting scheduled to discuss whether the 2021 ALAC's will go ahead.

End of year reports have been submitted to Sport & Recreation.

We've had some Winter Centres asking if we will continue free EVA Check-in for the Winter season. It is now mandatory to use electronic check-in processes in Queensland. Board agreed it would continue.

Queensland Health have updated their approval process to an online portal. We've received approval for our State Championships.

Both Nordic Sport and Comfort Inn have renewed their sponsorships for a further 3 years. They had some really positive things to say about our partnerships. We have had a great response on social media to the McDonald's Travel Grants. So far we've had 30 applications, all of which have had some very nice things to say about Little Athletics. It closes on 1<sup>st</sup> March. Kumon are also interested in coming back on board as an LAQ sponsor.

Beenleigh are having committee issues. I've attended the last two meetings.

The University of Southern Queensland (Toowoomba) is in the early stages of determining whether a synthetic track is feasible at their camps. I've also had a similar discussion with Logan City Council.

Discussions have taken place with a number of other Little Athletics State Associations regarding forming a strategic alliance to share resources and strategies.

## OM REPORT

### 6.8 OM Report

OM presented a written report.

Mt Tarampa have advised they will not be operating next season.

School holiday clinics were held in December and January with a total of 113 athletes registered across the four clinics. In addition to this, there were also 20-25 athletes from Nambour that attended after their clinic was washed out. All feedback from these clinics has been extremely positive.

26 Centres have registered for the Coles Community Round, including one Winter Centre (Cassowary Coast). Coles athlete of the month has not been as popular as hoped, but we will continue this throughout the year.

We have 1,579 followers on Instagram and 8,738 followers on Facebook as at 9/2/2021. LAA have released figures of the top 50 Centres nationally for social media engagement. LAQ Centres have ranked very well over a number of areas, including the top spot in some categories.

## 6.9 Registration & Centre Report

There are currently 8,982 Summer Centre registrations. This is 1,503 less than the previous season. There have been a large number of enquiries over the past few weeks for parents wanting to register their children after Christmas.

## 7. GENERAL BUSINESS

Nil

## 8. ITEMS FOR INFORMATION

### 8.1 Next Board Meeting

The next meeting will be held on Tuesday 9<sup>th</sup> March 2021 at the LAQ Office.

## 9. CLOSE MEETING

Meeting closed at 9.20pm.

**SIGNED AS A TRUE RECORD**  
Tuesday 9<sup>th</sup> March 2021

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President, LAQ