

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held at the LAQ Office, QSAC
On Tuesday 10th November 2020

1. OPENING

In opening the meeting at 6.15pm, the President welcomed everyone in attendance.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Gary Morrisby	Finance Director	Brad Jones	General Director
Tony Frampton	General Director	Val Hooper	General Director

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
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2. APOLOGIES

Nil

3. MINUTES OF PREVIOUS MEETING

Moved by B Jones - seconded by V Hooper - all in favour

That the minutes of the Board of Directors meeting held on 13th October be accepted as a true record.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CORRESPONDENCE (pre-circulated)

Nil

6. ITEMS FOR RATIFICATION

6.1 QBP Coles Summer Carnival

QBP from the Coles Summer Carnival was presented for ratification. There was 1 in total.

Moved by P Langton - seconded by B Jones - all in favour

That the QBP from the 2020 Coles Summer Carnival be ratified.

6.2 October 2020 Accounts

To 31st October 2020. The Profit and Loss report for September was presented. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$4,490 and Payments Listing totalling \$141,890.18 for October were presented.

Moved by G Morrisby - seconded by B Jones - all in favour

That the Financial Report for October be accepted.

6.3 RCC Nomination

Nomination received from Central North Region for Joselyn Thornton for Regional Competition Co-ordinator, Tara Thornton for Regional Secretary and Kim Williamson for Regional Recorder.

Moved by V Hooper - seconded by P Langton - all in favour

That the Regional Competition Co-ordinator, Regional Secretary and Regional Recorder for the Central North Region be ratified.

ITEMS FOR RESOLUTION / DISCUSSION

6.4 LAQ Board Casual Vacancy

Two nominations were received for the one General Director position. After a discussion, it was decided that Clint Harvey will be appointed to the LAQ Board as a Casual Vacancy (2 years).

*Moved by P Langton - seconded by G Morrisby - all in favour
That Clint Harvey be appointed as the Board Casual Vacancy.*

6.5 LAQ Committees

Expressions of interest have been received from 6 people for the Officials Committee and 6 for the Competition Committee. Board agreed to appoint the following people:

- Officials:** Ruth Boustead, Julie Cousins, Jenny Boardman, Melissa Smith, Tracey Phillis, David Boddington. Tony Frampton nominated as Chair, and accepted.
- Competition:** Sue Williams, Michelle Moore, Michelle Boddington, Eddie Fabian, Kerri Wills. Brad Jones nominated as Chair, and accepted.

*Moved by V Hooper - seconded by P Langton - all in favour
That the nominations for the LAQ Competition and Officials Committees as listed above be ratified.*

6.6 Tropical North Regional Championships Report

Brilliant competition. Competition was well run and the one day format was excellent. CEO to send a letter of thanks to Cassowary Coast LAC congratulating them on a well organised competition, considering it was pulled together in only 6 weeks.

6.7 Summer Carnival Reports

To be discussed in conjunction with the Competition Committee meeting minutes.

6.8 Strategic Plan Report

Strategic Plan was presented for update and comment. A lot of the KPI's were affected by COVID so will not be achieved this year.

COMMITTEE REPORTS

6.9 Competition Committee

Meeting held on 3rd November. The following recommendations were made to the Board:

- Seeding of CEC 800m events:
 - When there is one heat only, it shall be seeded as a random lane draw
 - When there are two or more heats, the races shall be ranked and seeded lowest to highest points after the 2nd last event, with randomly drawn lanes

Board agreed.

- T21 be immediately included and recognised as a classification at LAQ events during the 2020/2021 season.

Board agreed.

- That any number of the following options, listed in the Committee's preference, be applied to the Spring and Summer Carnival programs:
 - U7-U10s be limited to 3 events / athlete, and U11-U17s limited to 4 events/athlete
 - Cap all event entries to 4 events / athletes
 - Remove U7s & U8s from the program (Summer only)
 - U7 & U8's no timing, no measuring - promoted as fun experience
 - Program events for younger age groups to be conducted early in the program
 - Cull events from each age group
 - Remove 3000m Walk

Board agreed to the following:

- For Summer Carnival:
 - Split competition into two days - Junior (U7 - U10) and Senior (U11 - U17)
 - Senior will be the same time of year as it currently is and Junior will be the last weekend of January
- For Spring Carnival:
 - Program to start at 9am
 - 3000m Walk to be removed from the program
 - 200m and 300m Hurdles to be removed from the program
 - Javelin and Triple Jump be offered alternatively for age groups
- All closing dates, as an operation standard, for LAQ Carnivals, Regional Relays & Championships and the CEC commencing the 2021/22 season be set at 10 working days prior to the competition date.

Board agreed that the closing date be 4.30pm on Tuesday the week before the competition. This allows for public holidays and to ensure that nomination numbers can be provided to amend the program and allow the program to be finalised by Friday at the latest.

- Commencing the 2021/2022 Season the Summer Carnival and CEC nominations must be submitted via ResultsHQ or the prescribed online nomination platform.

Board agreed.

The Board also agreed that nominations for all competitions would only be accepted from ResultsHQ or the prescribed online process for registered members. Nominations using paper or other means would only be accepted from non-members who do not have access to the membership portal.

- The following Rules be put as motions to the 2021 Conference to be Rescinded:
 - 6.3.1. Late nominations will be accepted for the Carnivals and the State Combined Event Championships until 4:00pm on the Thursday before the respective competition days, unless special circumstances warrant approval by the Association CEO.
 - 6.3.3. Late nominations fee is double the nomination fee.
 - 6.3.5. No late nominations will be accepted for Regional Competition days, after the date set by the Region for all Centre nominations to be received.
 - 6.3.6. No late nominations will be accepted for the State Relays or the State Championships

Board agreed.

- U9 - U17 athletes who nominated and participated at the Tropical North Regional Championships be offered an opportunity to apply to compete in Race Walking and Hurdle events at the 2021 State Championships. Applications shall be lodged by email with the athlete's details and Centre Best Performance included. The fastest four athletes of each age appropriate event will be deemed eligible to nominate. The maximum number of nominated events for the State Championships remains capped at 5/ athlete.

Board agreed, but the nominations for Walks must meet the time restriction for State Championships as at the time of the Regional Championships.

6.10 Officials Committee

No meeting was held.

CEO REPORT

6.11 CEO Report

CEO presented a written report.

Attended the One Athletics Forum and LAA AGM. Concern was raised at the attitude of the LAA President during the AGM.

Coles announced their sponsorship renewal on Sunrise. Great exposure for our sport especially with such an organised and enthusiastic Centre showcased in Runaway Bay LAC. Coles were extremely pleased with how it went.

The TODAY Show also featured us in their weather crosses on Monday. Again, great exposure and well done to Bracken Ridge LAC for organising at short notice.

All COVID plans have been formulated for the LAQ Carnivals and Regional Relays. This has proven difficult with different venues and hosts, particularly with Relays. Public Health haven't had any issues with any of the plans.

We've surpassed 3 months with EVA Check-in. 60 Centres are using it and we're charged a total of approximately \$900/month. First advice to Centres was that they would be invoiced for the costs after 3 months. I recommend to ensure continuity of the process that we continue to pay for it until the remainder of the season. **Board agreed.**

OM REPORT

6.12 OM Report

A decision on whether the NZ Tour will operate in 2021 will need to be made soon. Board agreed we wait until the end of the month, when another announcement is due to be made from the Queensland Government. Once we make a decision on the Tour, it will be final.

We have completed our second wave of social media and radio advertising, which ran for 2 weeks during October.

We have 1,515 followers on Instagram and 8,463 Likes on Facebook.

6.13 Registration & Centre

There are currently 982 Winter Centre registrations, which is 359 less than last season. Summer Centre registrations are currently at 8,377.

7. GENERAL BUSINESS

Nil

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Tuesday 15th December 2020 at the LAQ Office.

9. CLOSE MEETING

Meeting closed at 9pm.

SIGNED AS A TRUE RECORD
Tuesday 15th December 2020

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President, LAQ