

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held at the LAQ Office, QSAC
On Tuesday 13th October 2020

1. OPENING

In opening the meeting at 6.15pm, the President welcomed everyone in attendance.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Gary Morrisby	Finance Director	Brad Jones	General Director
Tony Frampton	General Director	Val Hooper	General Director

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
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2. APOLOGIES

Nil

3. MINUTES OF PREVIOUS MEETING

Moved by V Hooper - seconded by B Jones - all in favour

That the minutes of the Board of Directors meeting held on 8th September be accepted as a true record.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

CEO responded to Border Blues email.

5. CORRESPONDENCE (pre-circulated)

Nil

6. ITEMS FOR RATIFICATION

6.1 QBP's Coles Spring Carnival

QBP's from the Coles Spring Carnival were presented for ratification. There were 2 in total.

Moved by P Langton - seconded by T Frampton - all in favour

That the QBP's from the 2020 Coles Spring Carnival be ratified.

6.2 September 2020 Accounts

To 30th September 2020. The Profit and Loss report for September was presented. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$25 and Payments Listing totalling \$80,164.05 for August and \$316,696.06 for September were presented.

Moved by G Morrisby - seconded by B Jones - all in favour

That the Financial Report for September be accepted.

ITEMS FOR RESOLUTION / DISCUSSION

6.3 LAA One Athletics Discussion Briefing

LAA cancelled this discussion at the last minute with no reason given.

6.4 LAA AGM Voting

Board discussed voting for the LAA AGM.

6.5 Winter Regional Championships Reports

Central North - held in Agnes Water. Competition was fantastic, it was extremely well organised by Sophie and her crew. The competition has an excellent balance of fun and competition.

North Queensland - hosted by North Mackay at the new athletics facility. Good competition, but needed more helpers on the arena.

Maranoa - competition was held over one day for the first time and ran very smoothly. All parents that attended were excellent in helping out at all events.

Tropical North will be held next weekend.

6.6 Spring Carnival Reports

Numbers were up this year by over 100 athletes. This, and a lack of officials, amongst other things, put pressure on an already busy program.

After discussions, Board agreed to the following:

- 3km Walk be removed from the program
- Start time to be brought forward, suggesting 10am or 10.30am
- More event time allowances as they are currently too tight and do not allow for any issues that may arise on the day
- The amount of paperwork required at events needs to be culled significantly. There is too much information and too many pieces of paper for the officials, particularly when dealing with multiple events at once.
- Nominations should close Thursday the week before the competition and no late nominations be accepted.
- Not every event needs to be offered for every age group

6.7 Summer Carnival Planning

Planning is well underway for this carnival with numbers expected to be even higher than last year.

COVID restrictions will be much tighter at the venue. Every person that enters the venue needs to prove they have checked in. The venue will provide staff to manage this and LAQ staff will be there to assist. LAQ will warn families via social media leading up to the event, to get there early and expect some delays in entering due to these tight restrictions.

6.8 LAQ Board Casual Vacancy

Expression of Interest was sent to all Centres and is on the LAQ website. Nominations close on the 23rd of October.

6.9 LAQ Committees EOI

Expressions of Interest have been sent. Nominations close on 23rd of October. We have received four nominations to date.

LAA ONE ATHLETICS DISCUSSION (via Zoom)

As detailed above, no meeting was held.

COMMITTEE REPORTS

6.10 Competition Committee

No meeting was held.

6.11 Officials Committee

Meeting was held on 5th October.

Committee agreed that the new official's award be named Officials Merit Award and that up to two recipients may receive the award in any one-year / season. Information will be included in LAQ's Awards Booklet.

CEO REPORT

6.12 CEO Report

CEO presented a written report.

LAA Inclusions Programs Manager came to the LAQ Office and met with a number of our staff. He outlined his role and what their plans are to deliver the NDIA project for LAA.

LAA cancelled tonight's One Athletics Zoom meeting.

LAA through Shunt Media are reviewing Little Athletics social medial effectiveness.

Engaged 97.3FM to do the second wave of advertising to capitalise on families now finishing winter sports.

Coles are announcing the signing of the Little Athletics sponsorship on Sunrise at Runaway Bay LAC on the 19th of October. It will be featured in all live weather crosses.

Latest update of the Outdoor Industry Plan has been released. Main difference is the limit has increased to 1,000 people for when the local Public Health Unit needs to be notified.

COVID plans have been completed for all Winter Regional Championships, Spring and Summer Carnivals.

We have very few issues or questions from Centres around COVID.

Staff are now back to their pre-COVID hours.

OM REPORT

6.13 OM Report

LAA have cancelled the U15 National Coaching Camp.

DO's ran two clinics during the school holidays with just under 30 athletes attending each. More clinics are being organised for December and January.

31 athletes have been selected for the 2021 New Zealand Tour. We are still monitoring COVID travel restrictions and will make a decision in mid-November as to whether the tour can go ahead.

We have 1,490 followers on Instagram and 8,362 Likes on Facebook.

6.14 Registration & Centre

There are currently 970 Winter Centre registrations, which is 371 less than last season. Summer Centre registrations are currently at 6,681.

Tony opened a discussion on whether LAQ has a strategy to retain numbers for next season.

7. GENERAL BUSINESS

Nil

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Tuesday 10th November 2020 at the LAQ Office.

9. CLOSE MEETING

Meeting closed at 9pm.

SIGNED AS A TRUE RECORD
Tuesday 10th November 2020

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President, LAQ