

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held via Zoom
On Tuesday 26th May 2020

1. OPENING

In opening the meeting at 6.05pm, the President welcomed everyone in attendance.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Gary Morrisby	Finance Director	Brad Jones	General Director
Val Hooper	General Director	Tony Frampton	General Director

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
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2. APOLOGIES

Simon Hinton General Director

*Moved by B Jones - seconded by T Frampton - all in favour
That the above mentioned apology be accepted.*

3. MINUTES OF PREVIOUS MEETING

*Moved by P Langton - seconded by G Morrisby - all in favour
That the minutes of the Board of Directors meeting held on 17th March be accepted as a true record.*

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CORRESPONDENCE (pre-circulated)

Nil

*Moved by T Frampton - seconded by V Hooper - all in favour
That the inward correspondence be accepted and the outward correspondence be endorsed.*

6. ITEMS FOR RATIFICATION

6.1 April 2020 Accounts

To 30th April 2020. The Profit and Loss report for April was presented.

An adjusted budget has been completed which takes into account all the COVID changes. This was needed for Jobseeker and Stimulus Package funding.

*Moved by G Morrisby - seconded by V Hooper - all in favour
That the Financial Report for April be accepted.*

ITEMS FOR RESOLUTION / DISCUSSION

6.2 Return to Little Athletics Plan

The Board discussed LAQ's Return to Little Athletics Plan and how it will affect summer and winter Centres, as well as the Association. Draft information was emailed to all Board members prior to the start of the meeting.

Winter Season Extension

The constitution currently allows all Centres to compete for a maximum of 26 weeks within a 30 week block. Winter Centre will be able to take full advantage of this and compete up until the end of March. There is no need for Centres to apply for a season extension.

Winter Season Fee Reduction

Board agreed to reduce the fees for Winter season athletes to the following for the 2020 / 2021 season only:

- Tiny Tots: \$30 incl. GST
- U6 - U17: \$40 incl. GST

Dual registration fee will remain unchanged.

CEO to contact Little Athletics Australia to discuss a reduction of fees payable to LAA.

Moved by T Frampton - seconded by B Jones - all in favour

That the Winter season fees be reduced to \$30 for Tiny Tots and \$40 for U6 - U17.

Winter Regional Championships

With most of the Winter Regional Championships held in September, they are scheduled to take place as normal. LAQ will monitor how this might be affected by Government updates to COVID restrictions after Stage 3.

Winter Season Concessions

Centre programming was discussed and the Board agreed that LAQ will provide some guidelines for assistance. However, Centres will need to do what works best for them. CEO and OM to discuss this with Senior Development Officer.

Our Development Staff are in the process of contacting Winter Centres to organise visits and clinics at their Centres, in line with Government restrictions.

LAQ Competitions

The Winter Carnival has been postponed and the Spring Carnival is due to be held in September. Board agreed that we need to wait until after Stage 3 to see what new Government restrictions are implemented and how they may affect our competitions.

LAQ Conference

At this point in time, LAQ is the only State still going ahead with their Annual Conference and AGM. Other States have moved their information online, including the conduct of their AGM's. Board agreed that we need to wait until after Stage 3 to see what new Government restrictions are implemented.

Increased Marketing

Board agreed to spend more money in marketing the winter season in 2020. We already conducted our marketing campaign in February, but will look to do it again soon.

Other Considerations

The question was asked whether LAQ should be providing Winter Centres with sanitisers etc for their competitions once they get started. Board agreed that the reduction of fees would help Centres cover the costs of this. The Queensland Government is also offering funding of \$2,000 to Centres to assist with this. CEO has already emailed this detail to our Centres and we will include information on our facebook page this week.

7. GENERAL BUSINESS

7.1 LAQ Staffing Arrangements

From Monday 1st June, LAQ staff will be returning to the office for 2 days each week. This will gradually build over the following 6 weeks until staff are back full time from 13th July, which coincides with the start of Stage 3 restrictions.

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Tuesday 9th June 2020.

9. CLOSE MEETING

Meeting closed at 7.25pm.

SIGNED AS A TRUE RECORD
Tuesday 9th June 2020

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President, LAQ