

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held at the LAQ Office, QSAC
On Tuesday 17th December 2019

1. OPENING

In opening the meeting at 6.25pm, the President welcomed everyone in attendance.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Gary Morrisby	Finance Director	Tony Frampton	General Director
Simon Hinton	General Director	Val Hooper	General Director
Brad Jones	General Director		

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
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2. APOLOGIES

Nil

3. MINUTES OF PREVIOUS MEETING

Moved by P Langton - seconded by B Jones - all in favour

That the minutes of the Board of Directors meeting held on 12th November be accepted as a true record.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Batteries in the LAQ buggy have been replaced.

Sports Awards were held in early December. We extend our congratulations again to Paul Langton and Oscar Miers who were finalists at these awards.

5. CORRESPONDENCE (pre-circulated)

Moved by V Hooper - seconded by S Hinton - all in favour

That the inward correspondence be accepted and the outward correspondence be endorsed.

6. ITEMS FOR RATIFICATION

6.1 November 2019 Accounts

To 30th November 2019. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$45,472.50 and Payments Listing totalling \$140,349.75 for November were presented.

Moved by G Morrisby - seconded by V Hooper all in favour

That the Financial Report and Payments for November be accepted.

6.2 QBP's from the 2019 McDonald's State Relays

QBP's from the 2019 McDonald's State Relays were presented for ratification. There were 16 in total.

Moved by P Langton - seconded by S Hinton - all in favour

That the QBP's from the 2019 McDonald's State Relays be ratified.

ITEMS FOR RESOLUTION / DISCUSSION

6.3 Reports - 2019 McDonald's Regional Relays

All competitions ran well, albeit very hot.

There was a lot of complexity with the different change points for the 4x200m. There was a lot of additional work involved. Board agreed the Competition Committee need to relook at it to make it much clearer and easier for volunteers in the regions.

6.4 Reports - 2019 McDonald's State Relays

Competition ran very well. The program was on time throughout the whole day. Set up and pack up was excellent, we had more people than usual assisting with tent set up at the beginning of the day. It made a huge difference.

Radios were a huge issue. Board agreed to hire radios for all competitions for the rest of the season.

COMMITTEE REPORTS

6.5 Competition Committee

Meeting was held on the 13th November. The Committee made the following recommendations to the Board:

- Multi Centre Teams now be referred to as Small Centre teams - changes to be made in all LAQ relevant publications, forms and promotions.

Board agreed.

- In the Call Room, a 10-minute hold between Call and Release of athletes to the track be introduced.

Board disagree.

- All Race Walking events at Carnivals be manually timed.

Board agreed this does not need to be a rule and should be done on the day of competition as needed.

- For introduction in the 2020/21 season, Summer Carnival entries be limited to a maximum of three events for U7 and U8 athletes and a maximum of four events for U9 - U17 athletes with all age group relevant events being offered.

Board agreed that we need to look at a number of other programming options before making a decision.

- For introduction in the 2020/21 season, a recommendation be provided to all Centres to use 45cm training hurdles for U8s if offered at Centre meets.

Board disagree.

- At the conclusion of a three year introduction period (2022/23 season) all Centres must use 45cm training hurdles for U8's if offered at Centre meets.

Board disagree.

- From the 2020/21 season, U8 Hurdles be removed as a standard event offered at LAQ competitions.

Board disagree.

- A motion be put to the LAA Conference to change the U8 Hurdles equipment specification.

Board disagree.

6.6 Officials Committee

Meeting was held on 18th November. There were no recommendations for the Board.

6.7 Executive Committee

The LAQ Executive met prior to tonight's Board meeting to endorse the staff performance reviews. On behalf of the Board, Donna congratulated Simon and the staff on a great season.

CEO REPORT

6.8 CEO Report

CEO presented a written report.

Met with Todd Williams from Little Athletics Australia to discuss potential programs and delivery models for the U13-U17 transition age groups.

McDonald's contract has been completed. It was great to have them at State Relays presenting medals and raising money for RMHC.

Sports Marketing Australia have secured funds for the Central Coast (Gladstone) and North Queensland (North Mackay) Regional Championships.

We have received our extension agreement for a further 18 months funding from the State Government.

The strategic planning session with Peter Phair was very successful. This will be continued at the February Board meeting.

OM REPORT

6.9 OM Report

OM presented a written report.

Dayboro have commenced competition this season.

LAPS figures are at 19,145.

14 Centres hosted ITC's in 2020 with 122 people attending these courses.

Four school holiday clinics are being run these holidays. Two in December and two in January. Again, we have a number of Australian athletes coaching at the clinics. The first clinic was held today with 28 athletes.

The following people are recommended for appointment to State Team Selector and Personnel roles in 2020:

Personnel: Shannon Kruger, Joanna Spyro, Donna Thomas, Adam White & Gary Patterson
Selectors: Chris Anderson, Bec Brice (boys), Steve Langley & Rik Hedge (girls)

Board agreed with the above State Team nominations.

We have 1,196 followers on Instagram and 7,583 Likes on Facebook.

6.10 Registration & Centre Report

Summer Centre registrations are at 10,311, which is 648 less registrations than the corresponding period last season.

7. GENERAL BUSINESS

7.1 LAQ Office Closure

The LAQ Office will close on Friday 20th December 2019 and reopen on Monday 6th January 2020.

7.2 Centre Audit Report

Gary questioned whether Centres are required to get a full audit. CEO advised that under the LAQ Centre Constitution it is a requirement for all Centres to have a full audit completed each season.

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Tuesday 12th February 2020 at the LAQ Office.

9. CLOSE MEETING

Meeting closed at 8.17pm.

SIGNED AS A TRUE RECORD
Tuesday 12th February 2020

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President, LAQ