

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held at the LAQ Office, QSAC
On Monday 12th August 2019

1. OPENING

In opening the meeting at 6.15pm, the President welcomed everyone in attendance. Special mention was made to new Board members Brad Jones and Gary Morrisby.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Tony Frampton	General Director	Simon Hinton	General Director
Val Hooper	General Director	Brad Jones	General Director
Gary Morrisby	General Director		

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
------------	-------------------------------	----------------	-------------------------

2. APOLOGIES

Nil

3. MINUTES OF PREVIOUS MEETING

Moved by P Langton - seconded by T Frampton - all in favour

That the minutes of the Board of Directors meeting held on 9th July be accepted as a true record.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Message was sent via LA News to Centres asking if they want assistance for an official to come out and show parents how to run events. Board agreed an email should be sent as well. CEO to follow up.

5. CORRESPONDENCE (pre-circulated)

Emails received from Centenary regarding Council closure of their grounds due to upgrades. They will keep LAQ updated as more information becomes available.

Moved by V Hooper - seconded by S Hinton - all in favour

That the inward correspondence be accepted and the outward correspondence be endorsed.

6. ITEMS FOR RATIFICATION

6.1 July 2019 Accounts

To 31st July 2019. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$79,962.08 and Payments Listing totalling \$102,292.68 for July were presented.

Moved by T Frampton - seconded by B Jones - all in favour

That the Financial Report and Payments for July be accepted.

6.2 RCC Nominations

Nomination received from Sun Coast Region for Adam White for Regional Competition Co-ordinator, Nerissa Thomas for Regional Secretary and Val Hooper for Regional Recorder.

Nomination received from Maranoa Region for Marn Wood for Regional Competition Co-ordinator, Bec James for Regional Secretary and Anita Smith for Regional Recorder.

Moved by S Hinton - seconded by P Langton - all in favour

That the Regional Competition Co-ordinator, Regional Secretary and Regional Recorder for the Sun Coast and Maranoa Regions be ratified.

ITEMS FOR RESOLUTION / DISCUSSION

6.3 Board Casual Vacancies Ratification

Following the expressions of interest that were received, the Board agreed that Brad Jones will be appointed to the LAQ Board as the second vacancy. This follows the Board's decision from the July meeting to appoint Gary Morrisby to the first vacancy.

*Moved by P Langton - seconded by T Frampton - all in favour
That Gary Morrisby and Brad Jones be appointed as the Board Casual Vacancies.*

6.4 Member Survey Results

CEO presented the results from the member survey. The survey has identified that we need more training for parents at events and there is not enough coaching provided at Centres. However, it is worth noting that satisfaction level is very high.

6.5 Autumn Carnival Survey Results

LAQ is looking at an Autumn Carnival to be held in May at the new Mackay facility. A survey was sent to the Winter Centres for feedback. Some Centres have suggested that May is not the preferred time to hold the competition.

Board agreed to hold a decision over until the next meeting after the Tropical North, North and Central North Queensland Regional Championships have been held and a discussion has taken place at their Regional meetings with all Centre Managers.

COMMITTEE REPORTS

6.6 Competition Committee

No meeting has been held.

6.7 Officials Committee

No meeting has been held.

CEO REPORT

6.8 CEO Report

CEO presented a written report.

LAA have changed the way they calculate their levies without informing the States. They will now be charging us based on a set number of 14,300 athletes rather than an average of the last four years. This is a lot more than we have budgeted for.

Sign on advertising is happening on 97.3FM, in local print, on GOA billboards and through social media.

Coles have released their planned activations for this season.

Our mid-year report to the Department of Sport and Recreation was approved.

Our new agreement with Timing Solutions comes into effect this season. We've negotiated more regional friendly features and a stepped increase in fees rather than the new fee applying in year one. Board agreed to accept the contract, but have asked the CEO to question the transactional charge of 2%.

Upper Lockyer and Maroochy are both having problems with Fair Trading and previous annual returns. We are providing supporting documentation where we can.

The September Board meeting will include a workshop on the Strategic Plan. The October meeting will include a Board Evaluation. A survey will be sent around prior to the meeting.

OM REPORT

6.9 OM Report

OM presented a written report.

New Centre at Chinchilla has applied for incorporation and is just waiting to hear back from Fair Trading. The Centre would like to be included in the Maranoa Region and become a Winter Centre. Board agreed.

Souths are having issues with their current grounds. We are waiting to see their audit report.

Roma is having difficulty in getting a committee and have expressed their struggle to maintain healthy numbers after the New Year. They are working with Ngaire on this issue, but may look to only operate from September to December.

Development Staff have expressed difficulty in getting into many schools in winter areas this season. LAPS figures are currently at 9,766 at the end of Term 2.

Nominations are now open for the 2020 New Zealand Tour. We have received four nominations so far. Recommended that the Board appoints Shannon Kruger, Bec Brice and Zane Branco as the 2020 Managers. **Board agreed.**

We have 1,083 followers on Instagram and 7,215 Likes on Facebook.

6.10 Registration & Centre Report

We currently have 1,240 Winter Centre registrations, which is 70 less than the previous season, but exactly the same number as this time last season.

7. GENERAL BUSINESS

7.1 Vice President and Finance Director

Nomination for LAQ Finance Director received for Gary Morrisby. Gary accepted.

Nomination for LAQ Vice President received for Paul Langton. Paul accepted.

*Moved by T Frampton - seconded by V Hooper - all in favour
That Gary Morrisby be appointed as Finance Director.*

*Moved by S Hinton - seconded by B Jones - all in favour
That Paul Langton be elected as Vice President.*

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Tuesday 10th September 2019 at the LAQ Office.

9. CLOSE MEETING

Meeting closed at 8.30pm.

SIGNED AS A TRUE RECORD
Tuesday 10th September 2019

.....
President, LAQ