

Hosting Centre				
Event Venue				
Event Name				
Event Sponsor				
Proposed Date(s) & Duration				
Age Groups Event is Open to <input checked="" type="checkbox"/> appropriate boxes	LAQ Registered U6's			
	LAQ Registered U7 – U17's			
	Non- registered age appropriate (5-16yrs)			
	Registered U18+ (QA sanctioning req'd)			
Number of Accredited Officials Engaged to Carry Out Duties				
Expected Number of Participants				
Application Submitted by	Name:			
	Position on Committee:			
	Email:			
	Phone:			
Attached to this Applications are, <input checked="" type="checkbox"/> appropriate boxes	Entry Form(s)		Program of Events	
	Promotional Material		Safety & Emergency Plan (SEP)	

Application for Centre Carnival / Event Sanctioning

LAQ Sanctioning Requirements:

1. The Event date must not be on the same weekend date as a LAQ Carnival or Championship (including a Regional competition back-up date(s)), unless approved by LAQ
2. The Carnival / Event is to abide by the rules outlined in the LAQ Competition Handbook and Officials Handbook
3. The Carnival / Event is to be conducted in accordance with the [LAQ Risk Management Plan \(available on the LAQ website\)](#) with sufficient levels of First Aid provided
 - o Safety and Emergency Plan (SEP) must be provided with the application.
4. Relevant Nomination forms, program of events and event promotional materials must be included with the application form
 - o Approved Event information should be provided for uploading on the LAQ website at least two (2) months prior to the Carnival date. Preferred format: PDF
5. Any non-LA registered age appropriate (5- 16yrs) competitors are required to complete and sign a Trialist Form
6. Any Event that is open to registered QA/ANQ U18's and older, must be sanctioned by QA
7. The nomination form / promotional material, apart from basic event information:
 - o must clearly detail the competition and nomination closing dates
 - o should detail cancellation policy e.g. backup dates and refund in the case of cancellation
 - o should include starting heights for High Jump (if applicable)
 - o shall detail that LAQ footwear & spike rules will be enforced, *(and if applicable include local venue spike rules e.g. needle spikes are not allowed)*
8. A sufficient number of Officials and Volunteers are to be present to ensure the event is conducted safely and fairly
9. All Officials and Volunteers assisting at the event are to hold a current Working With Children Check in accordance with the Commission for Children, Young People and Child Guardian guidelines
10. Local Sponsors may be engaged and promoted on Event material; provided such businesses and providers are not in direct competition with, and or in conflict with LAQ or National sponsors and polices

<p>On behalf of the _____ Centre Committee, I can confirm that:</p> <ul style="list-style-type: none"> <i>the Rules of Competition and Policies of LAQ (including age appropriate events) will be enforced during the conduct of this event</i> <i>we have read the Risk Management Plan and agree to comply with all relevant safety requirements</i> <i>we have read and shall abide by the Sanctioning Requirement's outlined on this Application Form</i> 	<p>Signature Required here</p>
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Office Use Only				
Application Rec'd		With Required papers	Yes	No
Application Approved		Approval Advice issued		
Uploaded on LAQ Webpage		Material Received	Yes	No