

**MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING**  
**Held at the LAQ Office, QSAC**  
**On Wednesday 10<sup>th</sup> April 2019**

## 1. OPENING

In opening the meeting at 6:15pm, the President welcomed everyone in attendance.

## ATTENDANCE

### Board of Directors

Donna Smith	President	Paul Langton	Vice President
Ros McAlister	Finance Director	Tony Frampton	General Director
Simon Hinton	General Director	Val Hooper	General Director

### Staff

Simon Cook      Chief Executive Officer (CEO)

## 2. APOLOGIES

Dave Brown      General Director

*Moved by T Frampton - seconded by R McAlister - all in favour  
That the apology be accepted.*

## 3. MINUTES OF PREVIOUS MEETING

*Moved by S Hinton - seconded by V Hooper - all in favour  
That the minutes of the Board of Directors meeting held on 13<sup>th</sup> March be accepted as a true record.*

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 5. CORRESPONDENCE (pre-circulated)

Toowoomba Central wish to change their name to Toowoomba given Toowoomba South are not operating. The Board agreed to the name change, however, this will not preclude other Centres from forming or reforming in the Toowoomba area in the future.

## 6. ITEMS FOR RATIFICATION

### 6.1 2019 EOY Accounts

To 31<sup>st</sup> March 2019. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$29,450.32 and Payments Listings totalling \$144,516.22 for February and \$155,216.99 for March were presented.

*Moved by R McAlister - seconded by P Langton - all in favour  
That the Financial Report for March be accepted.*

### 6.2 QBP's 2019 State Championships

The QBP's were presented for ratification from the 2019 State Championships. There were fourteen in total.

*Moved by P Langton - seconded by V Hooper - all in favour  
That the QBP's for the 2019 State Championships be ratified.*

## ITEMS FOR RESOLUTION / DISCUSSION

### 6.3 Reports - 2019 State Championships

The Board agreed that the competition ran extremely well with an excellent program in place. The weather ended up being very good despite some concerns from some families leading into the event. Support from the Council, venue staff and local community was extremely good. Ronald McDonald House in Townsville were also delighted with the donation of \$6151.60 from the Centres. The President congratulated the staff and Directors that were involved in the planning and conduct of the event.

## 6.4 LAA Board Voting

Thirteen nominations were received for the three elected Director positions on the Little Athletics Australia Board. The President asked Directors for their opinions on the nominees before we vote at the LAA Conference on the 26<sup>th</sup> of April. Whilst some information had been provided by LAA, it was agreed that the Board wait until the LAA Nominations Committee send through their feedback before making final decisions. CEO will send out the LAA Nominations Committee recommendations once received so Directors could reply by email with their preferences. President and CEO will vote in accordance with the Board's advice.

## 6.5 LAQ Conference Motions

Simon Hinton presented the suggested changes to the Competition Handbook from the Competition Committee along with proposed motions to be taken to the LAQ Conference. The agreed Handbook changes were endorsed and the approved motions will be compiled into the Conference papers for ratification at the May Board meeting before going out to the Centres.

## COMMITTEE REPORTS

### 6.8 Competition Committee

In addition to the changes to the Competition Handbook, three recommendations were made to the Board:

*The current rule 5.7.12 c and d. include the following clause:*

*An athlete must nominate to compete in the 100M run-off or to be considered for auto-selection process.*

#### **Board did not agree**

*The current rule 5.7.7.g include the following clause:*

*At Regional Relays, should an athlete from a younger age group be nominated to compete up, but the athlete he/she is partnering withdraws from the competition after the closing date or does not compete on the day of competition, the athlete may withdraw from these events and then be included in an equivalent number of field events in their own age group.*

#### **Board agreed**

*The current rule 5.5.3 add the following clause:*

*That U13's - U17's may nominate for two combined events provided they are conducted on different days.*

*The U13 & U17's athletes nominating for two combined events shall pay \$15.00 for the first event and \$10.00 for the second event.*

#### **Board agreed**

***The Board also agreed to offer a Sprint Triathlon for the U13's - U17's as a trial made up of the 100m, 200m and a Sprint Hurdle.***

Simon Hinton tabled the Committee's proposal so far for an U13 - U17's Teams Event. This competition would be a "virtual" competition compiled from results entered into ResultsHQ over a certain number of weeks across a limited number of events. It was agreed to trial the concept at a selected group of Centres first so feedback could be gathered before expending it into a State competition. Competition Committee Chair to seek out Centres at which to conduct the trial.

### 6.9 Officials Committee

Meeting held on the 18<sup>th</sup> of March. All items in the minutes were for noting only with no recommendations to the Board.

## CEO REPORT

### 6.10 CEO Report

McDonald's were very happy with the State Championships especially the Ronald McDonald House Townsville Fundraiser where the Centres raised \$6,151.60. A \$1,000 Nordic Sport voucher will be presented to Gympie, Noosa and Balmoral who raised the most money.

Kumon and Coles were both happy with the exposure they received at the State Championships.

We had 21 Centre applications for Round 3 of the Coles Community Fund with a number of them from Winter Regions.

During a conversation with newly affiliated Ross River Centre President at the State Championships, it was questioned why dual registration is not cheaper for TT-U6's given they aren't able to compete at LAQ competitions. They have a lot of younger members in these age groups.

This wasn't considered an issue when we set up dual registration in North Queensland.

***The Board agreed that dual registration for these athletes would be charged at \$11 per athlete instead of the usual \$22.***

***It was also decided that LAQ should look at offering modified activities for these athletes such as the FAST Program at LAQ competitions where possible.***

LAQ has been named as second respondent in a public liability claim for an incident that occurred at Balmoral in February 2018. Our insurers have been notified and have appointed a solicitor to act of their behalf.

Operations Manager, Shannon Kruger is back from maternity leave working three days per week part time. In August, she will revert to her normal four days per week.

## **OM REPORT**

### **6.11 OM Report**

No report

### **6.12 Registration & Centre Report**

We currently have 524 Winter Centre registrations.

## **7. GENERAL BUSINESS**

Nil

## **8. ITEMS FOR INFORMATION**

### **8.1 Next Board Meeting**

The next meeting will be held on Wednesday 8<sup>th</sup> May at the LAQ Office.

## **9. CLOSE MEETING**

Meeting closed at 10:40pm.

**SIGNED AS A TRUE RECORD**

Wednesday 8<sup>th</sup> May 2019

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President, LAQ