

**MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING**  
**Held at the LAQ Office, QSAC**  
**On Wednesday 12<sup>th</sup> September 2018**

## 1. OPENING

In opening the meeting at 6.20pm, the President welcomed everyone in attendance. President made a special welcome to Simon Hinton to his first meeting as a newly appointed General Director.

## ATTENDANCE

### Board of Directors

Donna Smith	President	Paul Langton	Vice President
Tony Frampton	General Director	Dave Brown	General Director
Simon Hinton	General Director		

### Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
Taneille Crase	Development Officer (DO)		

## 2. APOLOGIES

Ros McAlister	Finance Director	Val Hooper	General Director
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*Moved by P Langton - seconded by S Hinton - all in favour  
That the above mentioned apologies be accepted.*

## 3. MINUTES OF PREVIOUS MEETING

*Moved by D Brown - seconded by P Langton - all in favour  
That the minutes of the Board of Directors meeting held on 8<sup>th</sup> August be accepted as a true record.*

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Paperwork regarding the QBP's from the 2018 ALAC's has been received from LAA and the Board has accepted the QBP's from this competition.

Nomination received from Downs & South West Region for Russell Berlin for Regional Competition Co-ordinator, James Dawson for Regional Secretary and Courtney Otto for Regional Recorder.

*Moved by P Langton - seconded by D Brown - all in favour  
That the Regional Competition Co-ordinator, Regional Secretary and Regional Recorder for the Downs & South West Region be ratified.*

## 5. CORRESPONDENCE (pre-circulated)

Email received from Goonda LAC regarding permission to relocate their Centre from their current grounds in Goodna to The Springfield Anglican College in Springfield Lakes. Board have given approval for this move pending feedback from the other Centres in the Region. OM will survey the other Centres in the Region by the end of this week.

Email received from North Mackay LAC regarding the 2019 McDonald's Winter Championships being held at the new all-weather track in Mackay. The track is scheduled to be completed by the end of February 2019. The Board viewed the request in a positive light but agreed that we will need some certainty around the completion date of the track and also need to know the costs to hire the facility. If the facility is not ready by the end of March, or the hire costs are too high, the competition will be held in Townsville.

*Moved by S Hinton - seconded by P Langton - all in favour  
That the inward correspondence be accepted and the outward correspondence be endorsed.*

## 6. ITEMS FOR RATIFICATION

### 6.1 August 2018 Accounts

To 31<sup>st</sup> August 2018. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$26,958.35 and Payments Listing totalling \$88,236.61 for August were presented.

*Moved by P Langton - seconded by D Brown - all in favour  
That the Financial Report and Payments for August be accepted.*

### 6.2 Reports - Winter Regional Championships

North Queensland Championships were hosted by Townsville Central LAC. Ros McAlister and Val Hooper attended. As neither of these Board members were at the meeting, no feedback was presented.

Tropical North Championships were hosted by Douglas Shire LAC. Donna Smith and Tony Frampton attended. Competition ran well.

Central North Championships were hosted by Bargara and held in Bundaberg. Donna Smith and Paul Langton attended. Competition ran very well, it was just extremely windy. Gracemere LAC kindly donated a new medal stand for LAQ competitions. It was handmade by Ray Curran. CEO to send a letter of thanks to Ray on behalf of the Board.

Maranoa Championships will be this weekend. Dave Brown and Taneille Crase will be attending.

## ITEMS FOR RESOLUTION / DISCUSSION

### 6.3 Q Sport Award Nominations

Board agreed to nominate Michelle Moore (Noosa) in the Volunteer of the Year category, ALAC's as Sport Event of the Year and Julie Cousins (Nambour) as Official of the Year.

### 6.4 State Facilities Plan

The State Facilities Plan has now been completed. A list of recommendations has been proposed.

Board agreed to engage the consultants, ROSS planning, to develop a simple facility development plan for Centres to use.

Of the areas that have been identified for potential Centres, Forest Lake and Springfield Lakes have been achieved. Forest Lake LAC has formed a committee for this season and Goodna are looking to relocate to Springfield Lakes.

### 6.5 LAA Half Yearly Motions

Board agreed to take the Sunnybank LAC motion from our 2018 Conference and put it as a motion to the LAA Half Yearly Conference.

### 6.6 LAA Governance

President thanked Tony Frampton for his work and efforts in representing LAQ and participating in LAA Governance working party. The final product will be presented to the LAA Board for voting before being sent to all State Boards for their decision at the next meeting in October.

## COMMITTEE REPORTS

### 6.7 Competition Committee

No meeting has been held.

Clarification on the Swedish Relay was presented. Board agreed to the new rule, which clarifies the order and rules of this relay. Board also agreed that a new competition handbook will not be reissued, but the rule change will be sent to all Centres as a one page document.

Simon Hinton questioned what would happen if the Regional Relays were rained out and athletes need a 300m time (which is an event they do not do at Centre level). Advice will be sought from the Projects Officer.

## 6.8 Officials Committee

Meeting was held on 16<sup>th</sup> July and there were no recommendations for the Board.

## CEO REPORT

### 6.9 CEO Report

CEO presented a written report.

Facilities plan has been submitted to the Department for approval and acquittal of the grant.

Attended an LAA teleconference to discuss a proposal to extend the LAPS brand to the full range of services offered to schools and the community. A proposal is going to the LAA Conference.

McDonald's are very happy with how the partnership is going. They are also interested in getting more involved with awards and scholarships. Planning is already underway for the State Championships in Townsville and they have a Ronald McDonald House up there so it would be great to do a fundraiser and present the money raised to them at the event.

Toowoomba South held a general meeting on Friday night to discuss a proposal to relocate to Glenvale State School.

Regions are still holding their meetings to discuss the Regional review. So far there have been no real issues with their current regions or with the models presented.

The North Queensland Forum will be held on the 13th of October in Cairns. Townsville Central and North Mackay are not able to make it so we may have to have a separate meeting or forum for those Centres.

14 LAQ policies have been updated. They will be sent around to the Board for comment before the next meeting.

## OM REPORT

### 6.10 OM Report

OM presented a written report.

Our new Centre at Granite Belt held an ITC with 17 people attending. They have also held their first sign on, with approximately 20 athletes signing on. Their first competition day was on the 8<sup>th</sup> of September and they had approximately 30 more registrations. This takes their registrations to around 50 athletes. There are a couple of winter sports coming to the end of their season and they anticipate more registrations after the other sports finish.

New Centre enquiries have been received from Hamilton Island, Blackbutt, Kalbar, Moore Park, Bluewater and Samford. Shaun has been in contact with all areas and we have offered the FAST program before going down the path of establishing new Centres.

LAPS figures are currently at 28,107. We have a number of schools booked in over the coming weeks, which should see this number reach 30,000.

A school holiday clinic is being held on Monday 1<sup>st</sup> October. We have been fortunate to secure Gav Hunter, Justin Anlezark, Hannah Joye and Marty Stolberg as coaches.

We currently have 14 athletes nominated for the NZ Tour (8 girls and 6 boys). The closing date is the 19<sup>th</sup> of September. I am hoping to get a few more nominations before the closing date.

I would like to recommend the following people be appointed to State Team Selector and Personnel roles in 2019:

Personnel: Taneille Crase, Joanna Spyro, Adam White, Gary Patterson & Nick Bennett  
Selectors: Chris Anderson, Bec Brice, Steve Langley & Rik Hedge

***Board agreed with the above State Team nominations.***

We have 705 followers on Instagram and 6,405 Likes on facebook.

### 6.11 Registration & Centre Report

We currently have 1,291 Winter Centre registrations and 3,445 Summer Centre registrations.

## 7. GENERAL BUSINESS

### 7.1 LAQ Vice President & Committee Chairs

Nomination for LAQ Vice President received for Paul Langton. Paul accepted.

Tony Frampton nominated for the Officials Committee Chair.

A decision on the Competition Committee Chair will be held over to the next meeting.

*Moved by T Frampton - seconded by D Brown - all in favour  
That Paul Langton be elected as Vice President.*

*Moved by D Brown - seconded by S Hinton  
That Tony Frampton be appointed as the Officials Committee Chair.*

### 7.2 LAQ Awards

Discussion took place on LAQ awards and changes we can make for the current season. OM will email suggestions to the Board and also put something in LA News for Centres to provide feedback.

## 8. ITEMS FOR INFORMATION

### 8.1 Next Board Meeting

The next meeting will be held on Wednesday 10<sup>th</sup> October 2018 at the LAQ Office.

## 11. CLOSE MEETING

Meeting closed at 10pm.

SIGNED AS A TRUE RECORD  
Wednesday 10<sup>th</sup> October 2018

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President, LAQ