

MINUTES OF THE BOARD OF DIRECTORS (BOD) MEETING
Held at the LAQ Office, QSAC
On Wednesday 8th August 2018

1. OPENING

In opening the meeting at 5.15pm, the President welcomed everyone in attendance.

ATTENDANCE

Board of Directors

Donna Smith	President	Paul Langton	Vice President
Ros McAlister	Finance Director	Tony Frampton	General Director
Dave Brown	General Director	Val Hooper	General Director

Staff

Simon Cook	Chief Executive Officer (CEO)	Shannon Kruger	Operations Manager (OM)
Taneille Crase	Development Officer (DO)		

BOARD CASUAL VACANCY INTERVIEWS

Board conducted interviews with two nominees for the Casual Vacancy position.

LAA GOVERNANCE DISCUSSION

Board met with Melanie Woosnam, who has been appointed by LAA as the facilitator of the Governance Review Working Group. Melanie updated the Board on the discussions of the working group and gave Board members the opportunity to ask any questions they have about the proposed changes in LAA's governance structure and constitution.

2. APOLOGIES

Nil

3. MINUTES OF PREVIOUS MEETING

Moved by P Langton - seconded by D Brown - all in favour

That the minutes of the Board of Directors meeting held on 10th July be accepted as a true record.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Coles funding from LAA will be discussed later in the meeting.

We are still waiting on further information regarding the Downs & South West Regional Committee.

The first draft of the State Facilities Plan has been completed. We have received feedback from the Department of Sport & Recreation so changes will be made and another draft submitted.

5. CORRESPONDENCE (pre-circulated)

The Association was successful in a State Government grant for the purchase of new photo finish equipment. CEO Report has further details.

Moved by D Brown - seconded by V Hooper - all in favour

That the inward correspondence be accepted and the outward correspondence be endorsed.

6. ITEMS FOR RATIFICATION

6.1 July 2018 Accounts

To 31st July 2018. The Profit and Loss, Balance Sheet, Trade Debtors totalling \$30,499.55 and Payments Listing totalling \$153,660.75 for July were presented.

Board agreed to dissolve the development holding account given most Centres on the list had been closed for many years and there was little chance of a new Centre starting up in those areas. Instead, LAQ will pay for the new Centre start-up kit for all new Centres and top this value up to \$1,250 of credit at Nordic Sport.

*Moved by R McAlister - seconded by P Langton - all in favour
That the Financial Report and Payments for July be accepted.*

6.2 QBP's 2018 ALAC's

QBP's from the 2018 ALAC's were presented. There were 9 in total. Board agreed that they want to see more information and evidence before ratifying these records.

*Moved by P Langton - seconded by V Hooper - all in favour
That the QBP's from the 2018 ALAC's be ratified, pending further evidence received from LAA.*

6.3 Maranoa Zone Bank Account

The Maranoa Zone Bank account has not been operational for a number of years and with the closure of bank branches in their regional areas, it has become increasingly difficult to change signatories on this account. At their 2017 Regional meeting, all Centres agreed to close the bank account and for the remaining funds to be distributed to all active Centres within the Region.

Board agreed that the signatories on the Queensland Little Athletics Maranoa Zone account (#9007012) be changed to:

Simon Jeffrey Cook	CEO	25 Halleys Crescent, Bridgeman Downs Q 4035
Shannon Kruger	Operations Manager	24 Hawbridge Street, Carseldine Q 4034

The Board also agreed that the remaining funds in the above account be distributed to all active Centres in the Maranoa Region and the account will be closed thereafter.

*Moved by R McAlister - seconded by V Hooper - all in favour
That the Maranoa Zone bank account signatories be changed to Simon Cook and Shannon Kruger, and that the account be formally closed with any remaining funds to be distributed to all active Centres in the Maranoa Region.*

ITEMS FOR RESOLUTION / DISCUSSION

6.4 LAA Board Meeting Report

President attended the LAA Board meeting in July and updated the Board on discussions and decisions that were made.

Northern Territory has re-affiliated with Little Athletics Australia and currently has approximately 600 members.

6.5 LAA Official of the Year Nominations

Nominations are now open for LAA's Official of the Year.

The Board agreed to nominate Julie Cousins, who was LAQ's Official of the Year in 2018. CEO to submit the application to LAA.

6.6 LAA Call For Motions - October Conference

CEO will send information around to all Board members and a discussion on motions will take place at the next meeting.

6.7 LAQ Awards Discussion

This topic will be held over until the next meeting.

COMMITTEE REPORTS

6.8 Competition Committee

No meeting has been held.

6.9 Officials Committee

Meeting was held on 28th May. The Committee made the following recommendations to the Board:

- A motion to be put to the LAA Conference for the Standard Rules to allow private throwing implements to be used at LA State and National competitions.

Board agreed that it is not a part of the standard rules as it doesn't change an event or specification. They also discussed the practicality of the teams transporting implements around the country. Board decided not to put this motion to the LAA conference, instead to discuss it further at NTC level.

CEO REPORT

6.10 CEO Report

CEO presented a written report.

Our half yearly report was accepted by the Department. We had to extend our Planning Deed of Agreement for the Facilities Plan.

We'll be receiving \$22,500 in Coles funding for this year from LAA. The slight reduction is to allow for start-up funding to be given to the Northern Territory.

McDonald's are still interested in sponsoring a gear grant for Centres before the end of the year. We are looking at a total of 4 - 6 options worth up to \$1,500 each. McDonald's were delighted with our support of the McDonald's Brisbane Marathon.

Information on the Regional review went out to all Centres and Regional Committees were asked to advise when their regional meetings are scheduled to be held.

As reported in Business Arising, we were successful in our Gaming Machine grant application for a new photo finish camera.

OM REPORT

6.11 OM Report

OM presented a written report.

Taneille and I visited St George, Dirranbandi and Mungindi last week. It was a worthwhile trip and the Centres got lots of benefit out of having both of us visit. We were able to provide coaching and general LAQ / committee information to all three Centres.

Stanthorpe are holding their ITC this Sunday and are expecting approximately 20 people. The new Centre is looking to begin operating in September / October.

LAPS figures are currently at 22,597 at the end of Term 2.

There are only a few Winter Centres that have not been visited by the DO's so far this season, and there are still four more trips planned before the end of the season to cover most of these.

School holiday clinics are being planned for the September school holidays. Taneille will have the information for these ready by next Friday so it can be sent out as part of the August e-news

We have 683 followers on Instagram and 6,264 Likes on facebook.

6.12 Registration & Centre Report

We currently have 1,242 Winter Centre registrations.

7. GENERAL BUSINESS

7.1 Board Casual Vacancy

At the start of tonight's meeting, the Board interviewed two candidates for the vacant Board position. After a lengthy discussion it was decided that Simon Hinton will be appointed to the LAQ Board as a Casual Vacancy (2 years).

***Moved by - D Brown - seconded by T Frampton
That Simon Hinton be appointed as the Board Casual Vacancy.***

7.2 Townsville Central Heptathlete

Townsville Central LAC had an athlete compete in the Heptathlon at the Winter Championships with the expectation that any points accumulated at these Championships could be used in consideration for U15 State Team selection. Following the motion passed at the LAQ Conference, athletes must attend the Combined Event Championships to be considered for U15 State Team selection. The Centre has asked if special consideration can be given to this athlete as the rule changed just after the Winter Championships, and it is not financially viable for this athlete to come to Brisbane for the

Combined Event competition. The Board agreed that in this case, the athlete's points will stand and be considered for selection. LAQ will also suggest various funding options available to the athlete.

8. ITEMS FOR INFORMATION

8.1 Next Board Meeting

The next meeting will be held on Wednesday 12th September 2018 at the LAQ Office.

11. CLOSE MEETING

Meeting closed at 10.45pm.

SIGNED AS A TRUE RECORD
Wednesday 12th September 2018

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President, LAQ