CPRGROUP
connelly project resources

Little Athletics Queensland

HOME ABOUT MODULES REGISTER LOG IN

Centre *Connect*

An online resource hub for Little Athletics centres in Queensland

the handover...

LAQ forms

Centre & Committee Form

Centre Walks Recording Sheet

Injury Report Form

Transfer Form

General Information Booklet

Trialist Form

Registration Age Table

Centre Track Recording Sheet

Registration Form

Stationery Order Form

Centre Master Recording Sheet

Registration Receipt Form

Centre Field Recording Sheet

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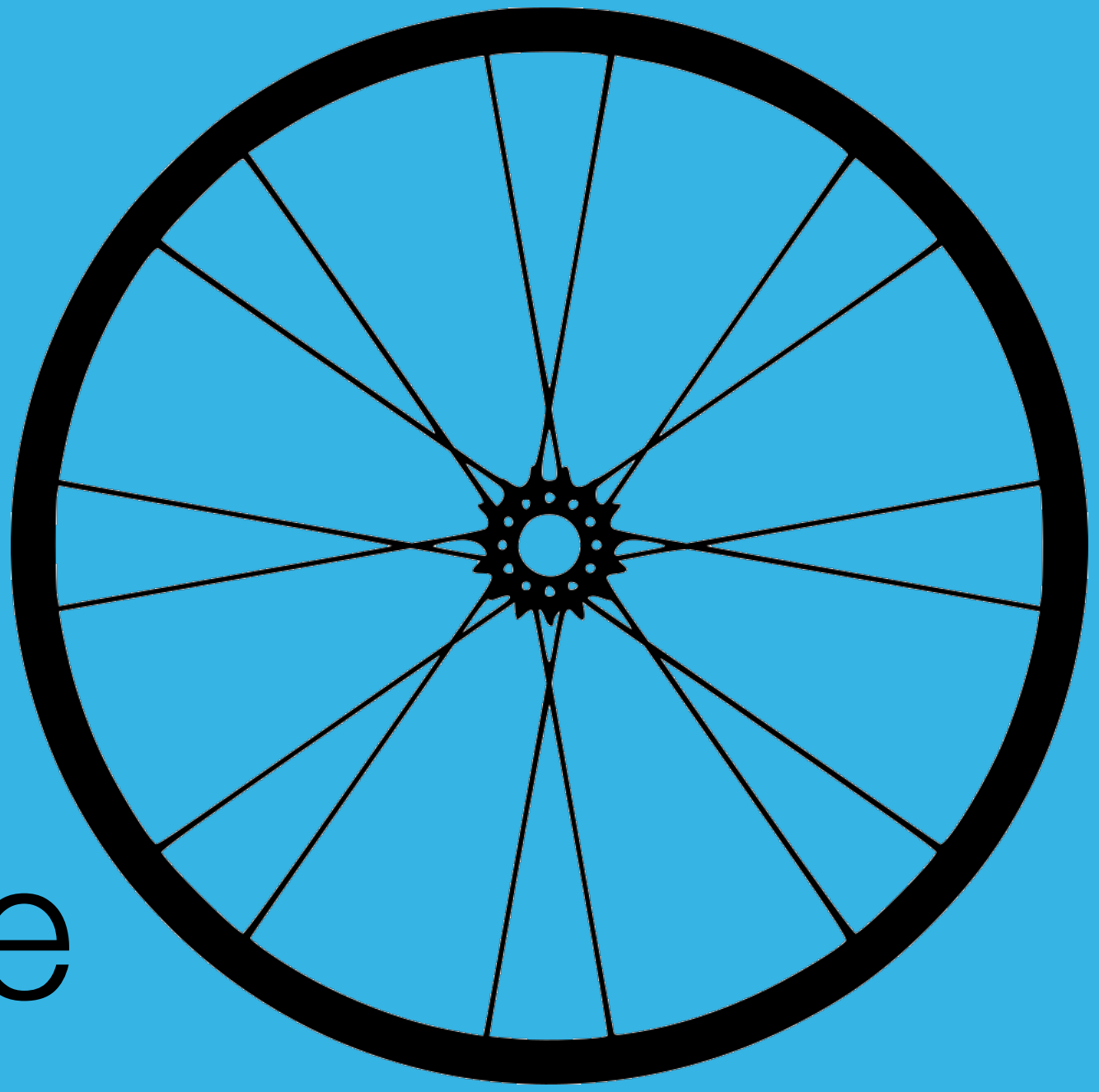
Centre *Connect*

PUSH

PULL



governance

An online resource hub for Little Athletics centres in Queensland

Centre Connect is a central repository of training modules and resources, designed to support Little Athletics centres with their governance.

COMMITTEE BASICS

What you need to know to be an effective committee member.

MODULE 1

INCORPORATION AND CONSTITUTIONS

Take the confusion out of constitutions and incorporation.

MODULE 2

MEETING BASICS

Learn how to start on time, stay on track, and finish on time.

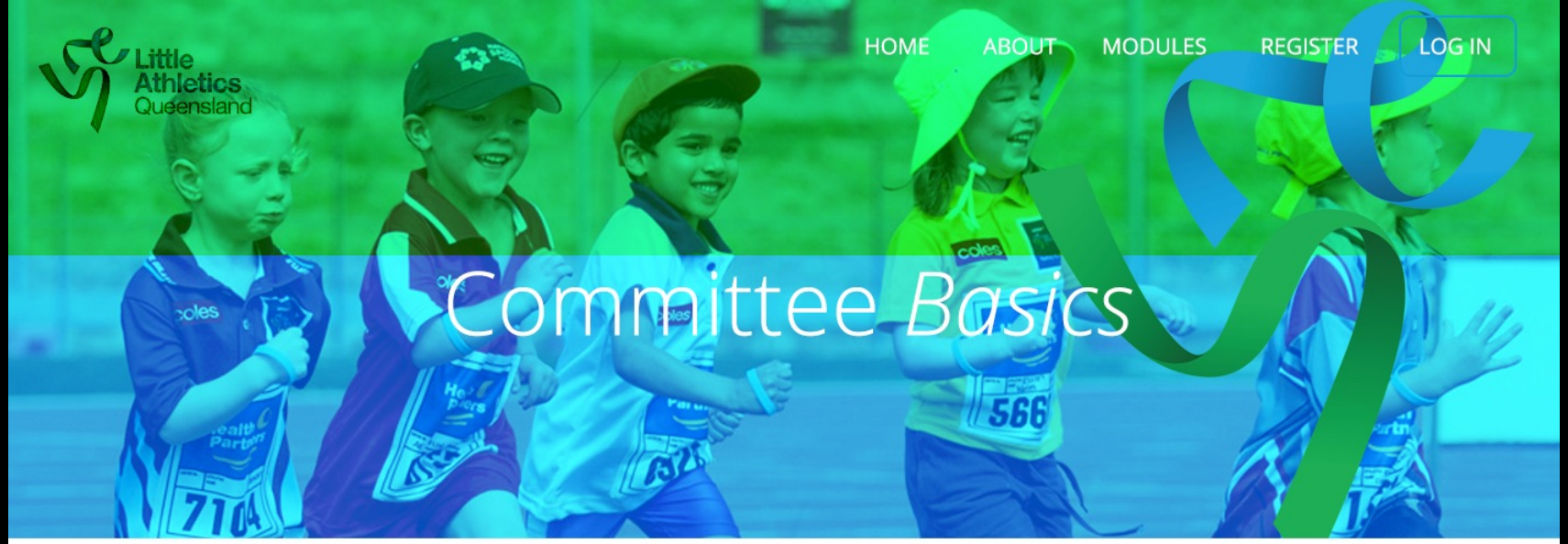
MODULE 3

PEOPLE MANAGEMENT

Getting the most out of your volunteers for the benefit of the volunteer and the club.

MODULE 4

why is this stuff important



Committee *Basics*

Modules

COMMITTEE BASICS

INCORPORATION AND CONSTITUTIONS

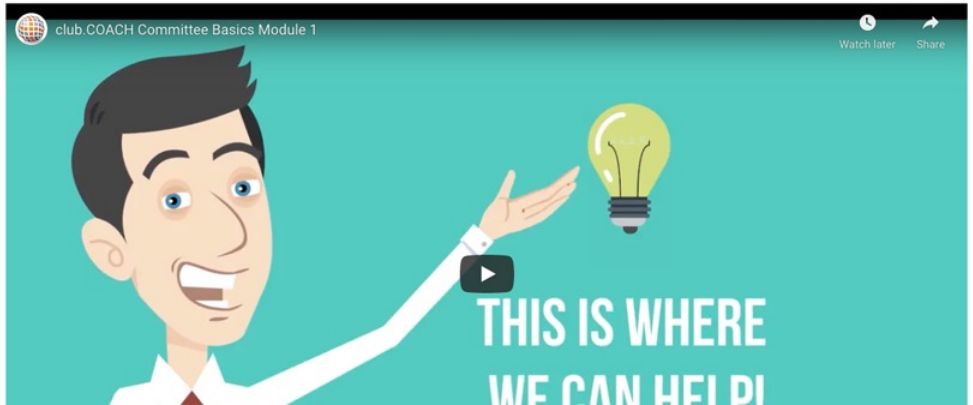
MEETING BASICS

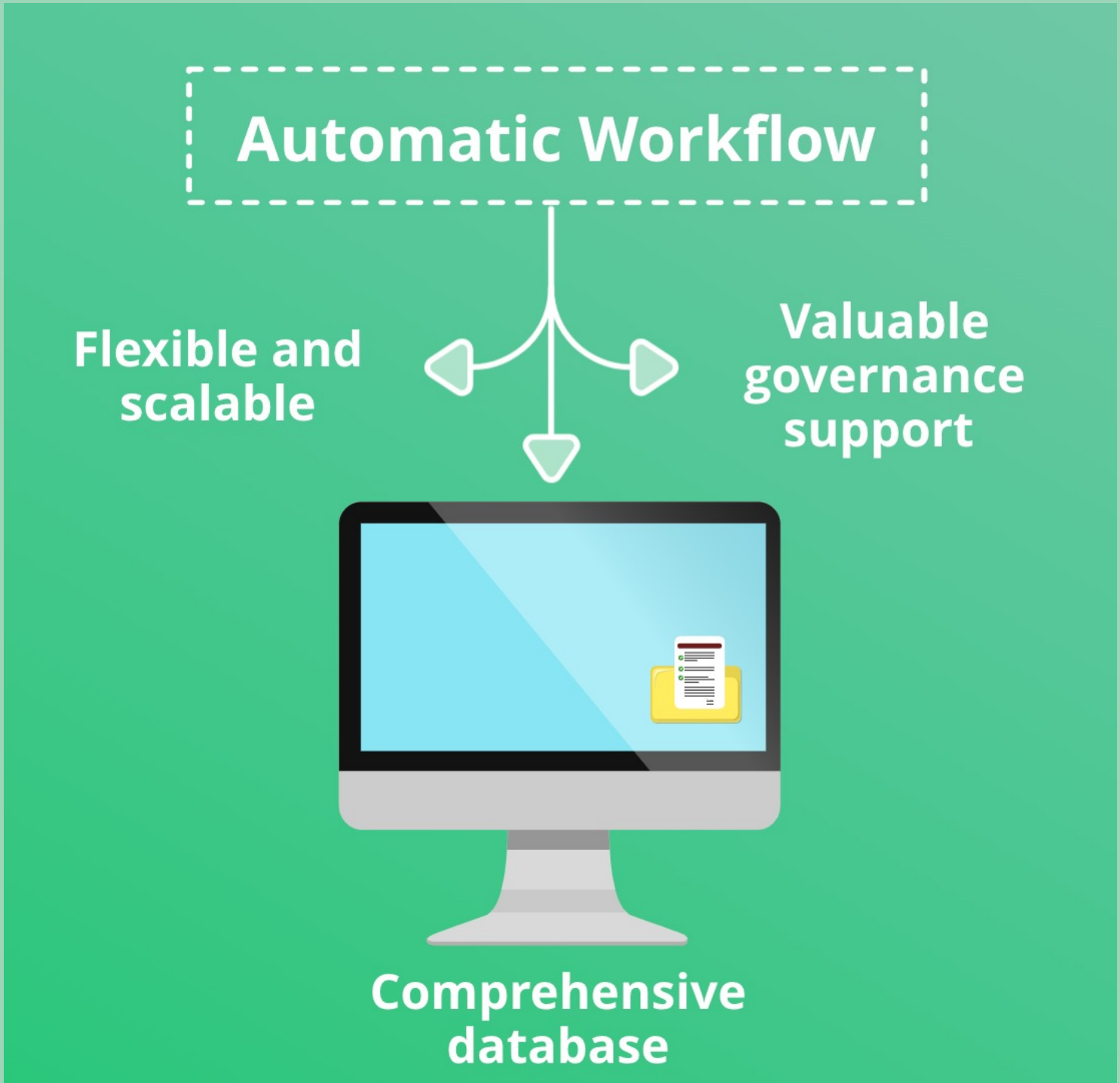
PEOPLE MANAGEMENT

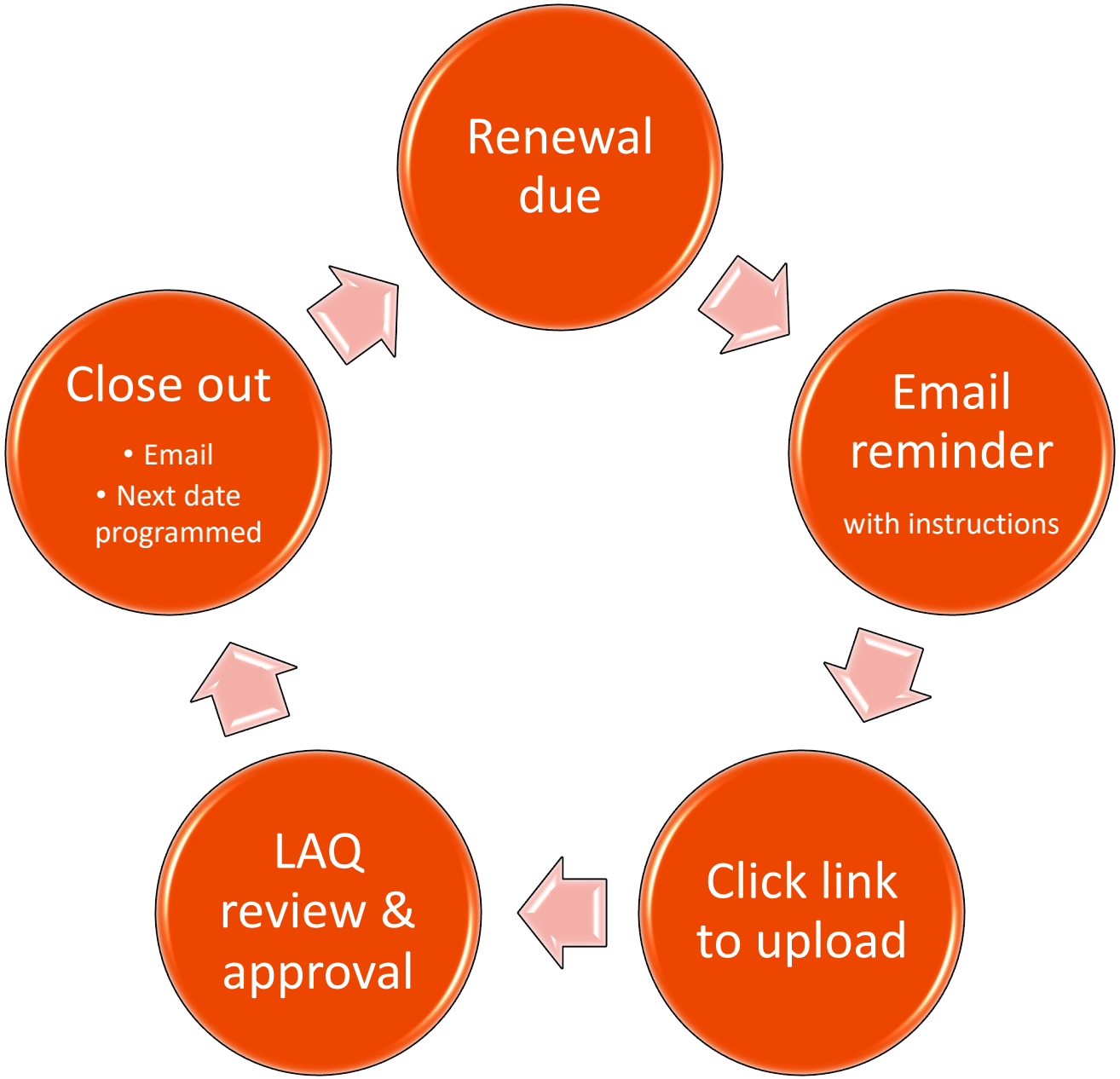
FINANCIAL BASICS

Practical advice for new and current committee members. The Committee Basics module is designed to make your life as a committee member easier.

VIDEO




Automatic Workflow
Flexible and scalable
Valuable governance support
Comprehensive database


Renewal due
Email reminder
with instructions
Click link to upload
LAQ review & approval
Close out
• Email
• Next date programmed

The big day!

AGM

Little Athletics Queensland

HOME ABOUT MODULES REGISTER LOG IN

Your Centre

Document Status

Grid View

	Last AGM minutes status	Constituti... status	Audited financial report status	OFT annual return status	Public liability certificate of insurance status
1	Out of date	Approved	Approved	Approved	Approved
7					

Your important dates

Last AGM Date	Estimated next AGM date	Constitution adoption date	Public liability insurance expiry date	End of year financial date
6-Feb-2020	6-Feb-2021	1-Feb-2016	30-Sep-2022	30-Jun-2020

Committee Details

Grid View Filter Arial 10

	Position	Name	Email
1	clubCOACH contact	Courtney Frederiksen	CF Courtney Frederiksen
2	President	John Smith	J jsmith@gmall.com
3	Vice President	Jane Reynolds	J jreynolds@gmall.com
4	Secretary	Marie Walsh	M mwalsh@gmall.com
5	Treasurer	Courtney	CF Courtney Frederiksen
6	Others (specify)	Michael	ekrjghkjdfnb
7			

Qualification Register

You can use the below sheet to record qualifications, for example, your Blue Cards or First-aid Certificates. When the renewal date approaches reminders will be sent to the email on the sheet. You can turn off reminders at any time using the 'Turn off reminders' checkbox.

Grid View Filter Arial 10

	Member's name	Position	Email reminder to:	Type	Number / Organisation	Status	Date due for renewal	Turn off remind...	Notes
1	Courtney Frederiksen	Volunteer	CF Courtney Frederikse	Blue Card	01-783446	Application pendin	13/05/21	☐	
2	John Smith	Committee / Board	J jsmith@gmall.com	First Aid Certificate	St Andrews	Expired	21/07/20	☑	
3									
4									
5									
6									
7									
8									
9									

further ideas?